

Regulations on financial scholarships from the funds of the project "Internationalization of Research and Transdisciplinary Education at the Doctoral School of the University of Warmia and Mazury in Olsztyn", financed by the National Agency for Academic Exchange from the funds of the program "STER - Internationalization of Doctoral Schools"

§1

Glossary of terms

1. UWM – University of Warmia and Mazury in Olsztyn.
2. NAWA – National Agency for Academic Exchange, based in Warsaw.
3. STER Program – the “STER – Internationalization of Doctoral Schools” program implemented by NAWA. The program is aimed at Polish institutions that run doctoral schools and have experience in admitting foreigners to doctoral studies or educating them and participating in international doctoral student exchange programs.
4. Project – the project “Internationalization of Research and Transdisciplinary Education at the UWM Doctoral School in Olsztyn” implemented by UWM in Olsztyn under an agreement with NAWA under No. BPI/STE/2023/1/00015/U/.
5. Project Office – an organizational unit of UWM established for the purposes of implementing the Project, based in the Doctoral School Office, ul. M. Oczapowskiego 5, 10-719 Olsztyn, building of the Faculty of Animal Bioengineering, floor II, room 344.
6. PKR – Project Recruitment Committee – a team of people appointed to verify and evaluate recruitment documents submitted to the Project Office by Candidates. The PKR consists of:
 - a) Director of the Doctoral School – project manager,
 - b) Representative of the Scientific Council of the Doctoral School,
 - c) Representative of the Doctoral Students' Self-Government Council,
 - d) Representative of the Project Office.
7. Scholarship – a one-way cash benefit awarded for scientific achievements of foreign students of the UWM Doctoral School in Olsztyn, as part of the NAWA STER program.
8. Foreign doctoral student – a student of the UWM Doctoral School in Olsztyn who does not have Polish citizenship.
9. Recruitment – qualification of foreign doctoral students to receive a scholarship for the best foreign doctoral students as part of the InTraDo project.
10. IPB – Individual Research Plan.
11. u.p.s.w.n. – Act of 20 July 2018 – Law on Higher Education and Science (consolidated text: Journal of Laws of 2023, item 742, as amended).

§2

General Provisions

1. The Regulations specify the procedure and criteria for awarding scholarships to the best foreign doctoral students under the project “Internationalization of Research and Transdisciplinary Education at the UWM Doctoral School in Olsztyn”, hereinafter referred to as the “Regulations”, established on the basis of agreement no. BPI/STE/2023/1/00015/U/00001 concluded between the University of Warmia and Mazury in Olsztyn and the National Agency for Academic Exchange.
2. The scholarships are financed by the National Agency for Academic Exchange under the “STER – Internationalisation of Doctoral Schools” programme.
3. The scholarship may be awarded to a foreign doctoral student of the UWM Doctoral School in Olsztyn.
4. The scholarship may be awarded to the best foreign doctoral students and those carrying out doctoral projects in international cooperation as part of an international doctoral programme, in particular those aiming to obtain a joint degree or double degree.
5. During the implementation of the project, 15 scholarships will be issued for doctoral students.

§3

Amount of scholarships

1. 15 scholarships awarded over a period of 30 months.

2. The best foreign doctoral student studying at the UWM Doctoral School will receive a scholarship for a period of 6 months.
3. The amount is PLN 5,000 (in words: five thousand zlotys) per month.
4. A scholarship awarded as part of a project that does not provide the possibility of downloading a license for the use of speech in art. 209 of the Act on the Use of Speech. The beneficiary may, during the project, reserve that the scholarship awarded under the replacement program will be in full part of the statutory scholarship.

§4

Criteria for storing scholarships

1. The scholarship may be awarded to a foreign doctoral student who has been entered on the list of doctoral students of the UWM Doctoral School in Olsztyn. and which in the academic year is subject to the issuance of a permit for the issuance of one of the conditions:
2. The scholarship does not provide a foreign doctorate, whose education at the doctoral school includes the obligation of employment in an entity conducting doctoral duties:
 - a) on the basis of an employment contract;
 - b) with a salary exceeding the amount of a professor.

§5

Storage procedure

1. The scholarship is required at the request of a foreign doctoral student pursuing doctoral education at the UWM Doctoral School after being entered into the professional ranking list in §5 item 8.
2. Scholarship of the Director of the Doctoral School.
3. Assessment of the European project organization The Recruitment Committee appointed by the Director of the Doctoral School, hereinafter referred to as "PKR". PKR recommends to the Director of the Doctoral School candidates entitled to receive types based on the ranking lists.
4. Declaration on the award of a doctoral scholarship by the deadline:
 - 1) by 15 October of the specified academic year;
 - 2) by the 15th of the given academic year.
5. The application form constitutes Annex No. 1 to the Regulations.
6. The information that we are subject to is subject to distribution by issue.
7. The doctoral scholarship will be a foreign doctoral student, which will result in exclusion from the position on the ranking list, not available separately for each year of education at the UWM Doctoral School in Olsztyn. The lists are of a ranking nature, which includes the most important positions achieved by doctoral students, using points within the framework of basic instruments in § 5a.
8. Doctoral students were granted access after meeting the condition, i.e.:
 - a) after approval of the research plan,
 - b) confirmation of the Commission's assessment in the database on regulatory criteria. Detailed criteria regarding the procedure for granting the arrangements specified in §5a of the regulations.
9. The Commission of doctoral applications based on the applications in Appendix No. 1.
10. The Commission contains a ranking of doctoral students who admit to granting access and the membership and reserve composition based on the applied assessment.
11. Vice-Rector for Science Policy and Research acceptance ranking list.
12. A scholarship agreement is provided in support of the granting of a scholarship under the Program with a doctoral student.
13. The assessment of the implementation of doctoral progress and limitations is made annually based on the implementation of the doctoral student's IPB and the mid-term relationship, in accordance with the Recruitment Resolution, the requirements and competition procedure and the Regulations of the UWM Doctoral School in Olsztyn.
14. The PKR decision may be explained to the Vice-Rector for Scientific Policy and Research within fourteen days of the date of receipt of the decision. The date of receipt of the decision is the date the data was created.
15. The conditions for entering the Candidate on the list of qualified persons are at least 50% of the points from the indicators in Annex No. 1.

§5a

Criteria for assessment and course of procedure

1. The procedure for analyzing the scholarship application is two-stage. During the entire procedure, the Applicant may obtain no more than 50 points, including:
 - a) A maximum of 20 points in the first difference,
 - b) A maximum of 30 points in the second order.
2. The first stage consists in determining and evaluating the formal applications submitted by the applications and awarding points within the following features:
 - a) a distinctive result in the study – up to 10 points,
 - b) a dissertation in a foreign language (English or other influence in a given discipline/research area) – up to 5 points,
 - c) works with a supervisor, co-supervisor or auxiliary supervisor affiliated with a foreign scientific institution – up to 5 points.
3. PhD students who meet the requirements of § 5 item 1 and the basic criteria of § 5a item 2 are qualified for the second stage.
4. At the other end of the scientific achievements note, there is an artistic application within the category:
 - a) Management of financial research by entities other than the University - 8 points (up to 2 applications);
 - b) Participation in research financed by entities other than the University confirmed by authorship/co-authorship of a publication created as part of the project - 4 points (up to 2 purposes);
 - c) Authorship/co-authorship of publications in journals corresponding to the current applicable Communiqué of the Minister of Education and Science on the list of scientific journals and peer-reviewed materials from the supervisory conference or in journals with an Impact Factor - 4 points as the first author/co-author, 2 points as a co-author on site (up to 8 points);
 - d) Authorship/co-authorship of a monograph with a current announcement of the Minister of Education and Science in the list of publishers publishing peer-reviewed scientific monographs – 4 points as the author/co-author in the first place, 2 points as a co-author on site (up to 8 points);
 - e) Authorship/co-authorship of publications not included in current announcements of the Minister of Education and Science or not having an Impact Factor (in the case of press articles) - 1 point as the author/co-author in the first place / 0.5 points as a co-author on site (up to 3 points);
 - f) Authorship/co-authorship of a chapter in a monograph with a current announcement of the Minister of Education and Science in the list of publishers publishing peer-reviewed scientific monographs - 2 points, authorship/co-authorship of a chapter in a monograph not included in the current applicable Announcement of the Minister of Education and Science in the list of publishers publishing scientific monographs - 1 point (up to 3 points);
 - g) Active participation in scientific conferences (presentation of a paper, poster presentation) 1 point for each participation (up to 3 points);
 - h) Participation in internships related to scientific/artistic activities (up to 8 points): - domestic internship, carried out in the country where the doctoral studies are located or the master's degree or equivalent is used (up to 4 points), including those lasting at least 2 weeks and not exceeding 2 months - 2 points, lasting at least 2 months - 4 points, - foreign internship, carried out outside the country where the doctoral student is studying or received the master's degree or equivalent (up to 8 points), including: lasting at least 2 weeks and no longer than 2 months – 3 points, lasting at least 2 months – 8 points;
 - i) Participation in the work of a scientific club confirmed by a publication, abstract or artistic activity – 2 points (up to 2 points);
 - j) Active participation in competitions or artistic festivals (up to 8 points):
 - participation in an international artistic event - 2 points,
 - participation in a national artistic event – 1 point;
 - k) Awards, distinctions and artistic scholarships - 1 point for each recognition - (up to 4 points);

- l) Most important artistic achievements - (up to 10 points) (e.g. album recordings, completed radio or TV programs, published works or artistic cycles, completed individual exhibitions; curatorial projects, other artistic projects).
5. The applicant may be entered on the list if they obtain at least 50% of points from the entire qualification process.
6. The evaluation and valuation of the elements specified in points 2 and 4 shall be carried out by the qualification committee.

§6

Method of paying out scholarships

1. The scholarship shall be paid by the 30th day of the calendar month, starting from October 2024, to the personal bank account indicated by the doctoral student, subject to paragraph 2.
2. The scholarship shall be paid out provided that the funds from the National Agency for Academic Exchange intended for the payment of scholarships are transferred to the UWM bank account in Olsztyn.
3. The scholarship shall not be subject to increase or indexation.

§7

Principles of suspending the payment of scholarships

1. The payment of the scholarship is conditional on the scholarship holder staying in the territory of the Republic of Poland, excluding periods of mobility financed under the project referred to in the Regulations.
2. The scholarship payment will be suspended in the event of the doctoral student's resignation from education at the UWM Doctoral School in Olsztyn, removal from the list of doctoral students or completion of education at the Doctoral School. The scholarship payment will be suspended from the following month.
3. The scholarship payment will be suspended in the event of a negative assessment referred to in §5, point 12.

§8

Final provisions

1. The Regulations enter into force on the date of their announcement and are valid until the project settlement is completed.
2. The Beneficiary (UWM) reserves the right to introduce changes to these Regulations. The changes introduced are effective from the moment of their publication. Applications submitted before the publication of changes to the Regulations require re-submission by the Applicant if their provisions are inconsistent with the changes introduced. The Beneficiary will notify all Applicants who submitted applications before the publication of changes to the Regulations about the changes introduced by sending information by e-mail to the Applicants' address. Changes that are of an ordering, clarifying nature, or are intended to correct obvious errors in the Regulations do not require separate notification of their introduction, subject to the publication of the content of these changes by the Beneficiary.
3. In matters not regulated in the Regulations, the provisions contained in the "Beneficiary's Handbook for the Programmes of the National Agency for Academic Exchange", constituting Annex No. 4 to the Regulations, shall apply accordingly.
4. The annexes listed in the Regulations are an integral part of the Regulations:
 - a) Appendix No. 1 – Application form,
 - b) Appendix No. 2 – Authorization to process personal data,
 - c) Appendix No. 3 – Participant's declaration regarding personal data GDPR NAWA.
 - d) Appendix No. 4 – Beneficiary's Manual for the Programmes of the National Agency for Academic Exchange