

Regulations for financial scholarships from the funds of the project
"Internationalisation of research and transdisciplinary education at the Doctoral
School of the University of Warmia and Mazury in Olsztyn", financed by the
Polish National Agency for Academic Exchange from the funds of the
programme "STER - Internationalisation of Doctoral Schools"

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Glossary of terms

1. UWM – University of Warmia and Mazury in Olsztyn.
2. NAWA – National Agency for Academic Exchange based in Warsaw.
3. STER programme - The "STER - Internationalisation of Doctoral Schools" programme is offered by NAWA. The programme is aimed at Polish institutions that run doctoral schools and have experience in admitting foreigners to doctoral studies or in their training and participate in international doctoral exchange programmes.
4. Project - the project "Internationalisation of research and transdisciplinary education at the UWM Doctoral School in Olsztyn", implemented by the UWM in Olsztyn under the agreement with NAWA No. BPI/STE/2023/1/00015/U/.
5. Project Office - an organisational unit of UWM established to implement the project, located in the Doctoral School Office, ul. M. Oczapowskiego 5, 10-719 Olsztyn, Faculty of Animal Bioengineering, third floor, room 344.
6. PRC – Project Recruitment Committee – a team of managers who check and evaluate the recruitment documents submitted by applicants to the Project Office. The PRC consists of:
 - a) Director of the Doctoral School – project leader,
 - b) Representatives of the Scientific Council of the Doctoral School,
 - c) Representative of the Doctoral Students' Self-Government Council,
 - d) Representative of the project office.
7. Scholarship - payment made to support a doctoral student's education, awarded on the basis of academic achievements, under the NAWA STER programme.
8. Foreign doctoral student – a student of the UWM Doctoral School in Olsztyn who does not have Polish citizenship.
9. Recruitment - qualification of doctoral students to accept the best doctoral students as part of the InTraDo project.
10. IRP – Individual Research Plan.

11. upsw.n. – Act of 20 July 2018 - Act on Education and Science (consolidated text: Journal of Laws of 2023, item 742, as amended).

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General provisions

1. The Regulations define the procedure and criteria for awarding scholarships to the best foreign doctoral students within the project "Internationalisation of Research and Transdisciplinary Education at the UWM Doctoral School in Olsztyn", established on the basis of Agreement No. BPI/STE/2023/1/00015/U/00001 between the University of Warmia and Mazury in Olsztyn and the National Agency for Academic Exchange (hereinafter referred to as the "Regulations").
2. The scholarships are funded by the National Agency for Academic Exchange under the "STER - Internationalisation of Doctoral Schools" programme.
3. The scholarship may be awarded to a foreign doctoral student of the UWM Doctoral School in Olsztyn.
4. The scholarship can be awarded to the best foreign doctoral students and to those who carry out doctoral projects in international cooperation as part of an international doctoral programme, in particular with the aim of obtaining a joint degree or a double degree.
5. A total of 15 scholarships will be awarded to foreign doctoral students during the implementation of the project.

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Amount of the scholarships

1. 15 scholarships will be awarded over a period of 30 months.
2. The best foreign doctoral students studying at the doctoral school will receive a scholarship for a period of 6 months.
3. The amount of the scholarship is PLN 5,000 (in words: five thousand zlotys) per month.
4. The scholarship granted under the project does not exclude the possibility of receiving a scholarship under Art. 209 u.p.s.w.n. At the same time, during the project period, the beneficiary may determine that the scholarship granted under the programme replaces the statutory scholarship in whole or in part.

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Criteria for the awarding of scholarships

1. The scholarship may be awarded to a foreign doctoral student who is registered on the list of doctoral students of the UWM Doctoral School in Olsztyn and who has fulfilled one of the following conditions in the academic year preceding the award of the scholarship

- a) they have achieved an outstanding result in the recruitment procedure
- b) is writing a dissertation in a foreign language (English or another leading language in a given field)
- c) is working with a supervisor, co-supervisor or assistant supervisor who is affiliated with a foreign research centre.

2. The scholarship is not available to foreign doctoral students whose training at a doctoral school is linked to an obligation to be employed at an institution that operates a doctoral school:

- (a) on the basis of an employment contract;
- b) with a salary that exceeds the professor's salary.

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Procedure for the awarding of scholarships

1. The scholarship is awarded upon application by a foreign doctoral candidate.
2. The scholarship is awarded by the Director of the Doctoral School.
3. Applications are assessed by the Project Recruitment Committee (hereinafter referred to as "PRC") appointed by the Director of the Doctoral School. The PRC recommends candidates eligible for a scholarship to the Director of the Doctoral School based on the ranking list.
4. The doctoral candidate must submit an application for a scholarship by the deadline:
 - 1) by 15 October of a given academic year;
 - 2) by 15 April of a given academic year.
5. The application template is Annex No. 1 of the Regulations.
6. The information contained in the application will be reviewed by the Commission.
7. The scholarship is awarded to foreign doctoral students who have achieved the highest positions in the ranking list prepared separately for each year of education at the UWM Doctoral School in Olsztyn. The lists are ranking lists in which the highest position is achieved by the doctoral student who has achieved the highest score in the recruitment process.

8. Doctoral students are awarded a scholarship after they have fulfilled all of the following conditions, i.e:

a) after approval of the individual research plan,

b) after a favourable assessment by the committee on the basis of the criteria laid down in the regulations.

9. The Committee evaluates the applications of foreign doctoral candidates on the basis of the criteria listed in Annex 1.

10. The Committee shall draw up a ranking list of doctoral candidates applying for a scholarship and shall draw up a basic and reserve list on the basis of the evaluation of the applications.

11. The ranking list is approved by the Vice-Rector for Science Policy and Research.

12. If a scholarship is awarded under the programme, a scholarship agreement is concluded with the doctoral candidate.

13. The evaluation of the progress and scientific achievements of doctoral candidates is carried out every year on the basis of the completion of the doctoral candidate's IRP and the mid-term evaluation in accordance with the current recruitment decision, which determines the conditions and mode of the selection procedure, and the Regulations of the UWM Doctoral School in Olsztyn.

14. You have the right to appeal against the decision of the PRC to the Vice-Rector for Science Policy and Research within fourteen days of receiving the decision. The date of receipt of the decision is the date of delivery of the appeal.

15. The scholarship may be awarded to a foreign doctoral candidate if he or she achieves at least 50% of the points of the criteria listed in Annex 1.

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Method for the payment of scholarships

1. The scholarship will be paid by the 30th day of the calendar month beginning in October 2024 to the personal bank account specified by the doctoral candidate, subject to section 2.

2. The scholarship will be paid on condition that the funds of the Polish National Agency for Academic Exchange earmarked for the payment of scholarships are transferred to the bank account of UWM in Olsztyn.

3. The scholarship cannot be increased or indexed.

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Rules for withholding scholarship payments

1. The payment of the scholarship is subject to the condition that the scholarship holder stays in the territory of the Republic of Poland, with the exception of mobility periods financed under the project referred to in the regulations.
2. Payment of the scholarship will be suspended if the doctoral candidate discontinues his/her studies at the UWM Doctoral School in Olsztyn, is removed from the list of doctoral candidates or terminates his/her studies at the Doctoral School. Payment of the scholarship is suspended from the following month.
3. Payment of the scholarship will be suspended in the event of a negative evaluation in accordance with §5, point 12.

§8

Final provisions

1. The regulations enter into force on the day of their announcement and are valid until the finalisation of the settlement of the project.
2. The beneficiary (UWM) reserves the right to make changes to these regulations. The amendments introduced shall take effect from the date of their publication. Applications submitted before the publication of amendments to the Regulations must be resubmitted by the Applicant if their provisions do not comply with the amendments introduced. The Beneficiary will inform all applicants who submitted their applications before the publication of the amendments to the Regulations about the introduced amendments by sending them information by e-mail to the applicants' address. Amendments of a regular and clarifying nature, as well as those aimed at correcting obvious errors in the Regulations, do not require separate information on their introduction, subject to the publication of the content of such amendments by the Beneficiary.
3. In matters not regulated in the Regulations, the provisions of the "Beneficiary's Manual for Programmes of the National Agency for Academic Exchange", attached as Annex No. 4 to the Regulations, shall apply accordingly.
4. The annexes listed in the Regulations form an integral part of the Regulations:
 - a) Annex No. 1 - Application Form,
 - b) Annex No. 2 - Authorisation to process personal data,
 - c) Annex No. 3 - Declaration of the participant on the personal data of the NAWA GDPR.
 - d) Annex No. 4 - Handbook for beneficiaries of the Polish National Agency for Academic Exchange Programmes (In Polish).